



**OFFICE OF THE**  
**PURBA BARDHAMAN DISTRICT PRIMARY SCHOOL COUNCIL**  
NETAJI BHABAN, KACHHARI ROAD, BURDWAN  
☎ 2662371, 2662372 E-mail : dpscburdwan@gmail.com website : http://www.dpscburdwan.com

Memo No.- 730/APPTT

Dated : 19/02/2021

To,  
SRI / SMT. SK MINHAJ  
S / D/ W of SK FAJLUR RAHAMAN  
VILL - GUIR  
P. O - GUIR  
DIST. - PURBA BARDHAMAN, PIN - 713423

In terms of Secretary, WBBPE's Memo No. 334/BPE/2021 Dated 17/02/2021 he / she is hereby appointed as an Assistant Teacher on probation for two years from the date of joining in the school under the District Primary School Council, Purba Bardhaman, on monthly pay and other usual allowances as per rules in the Pay Band Rs. (7100/- – 37600/-) (Level -9) as per ROPA-19 revised. He / She is posted as Assistant Teacher in **BOWAI FP SCHOOL** P.O. **Bowai** under **KHANDOGHOSH-I** Circle, District- Purba Bardhaman.

His / Her service will be regulated by the relevant Govt. Act, rules, regulations etc.

His / Her service is transferable and is purely temporary and is terminable on one month's notice on either side. One month's salary will be forfeited if the teacher does not serve one month's notice prior to leaving his / her service.

He / She must abide by the rules, regulations and orders of the Council.

The joining report in duplicate, attested copies of the qualification certificates, mark-sheets, age proof certificate, and other relevant certificates such as Caste Certificate / OBC Certificate / P.H. Certificate etc. should be submitted to the concerned Sub-Inspector of Schools along with the originals for verification.

He / She should join his / her post within 15 (fifteen) days from the date of issue of this appointment letter failing which the offer of appointment may be treated as cancelled without making any further reference to him / her in this regard.

Chairman

District Primary School Council, Purba Bardhaman

Memo No.- 730/APPTT (4)

Dated : 19/02/2021

Copy for information and taking necessary action to: -

- 1) The Sub-Inspector of Schools **KHANDOGHOSH-I** Circle. He/ She should send copy of joining report, attested copies of other certificates along with first month salary bill of the teacher. He / she should verify the Original Certificates before drawing the first salary bill of the incumbent.
- 2) The Controller of Finance / Finance Officer of the Council.
- 3) Head Teacher / Teacher-in-Charge, **BOWAI FP SCHOOL**, P.O. **Bowai**, Dist- **Purba Bardhaman**.
- 4) Dealing assistant of this office (**Bill Section**).

Secretary

District Primary School Council, Purba Bardhaman